Ministry of Citizens’ Services  
Victoria  

Software Licensing Specialist  
$66,557.72 - $75,884.38 annually plus 6.6% Temporary Market Adjustment  

An excellent senior opportunity for a dedicated professional  

The Corporate Software Asset Management (CSAM) business unit is responsible for the stewardship of software assets across government. This includes administration, management, and control of all corporate software assets to ensure fiscal accountability and licence compliance. CSAM undertakes a portfolio approach to software asset management (SAM). All the major components of SAM (procurement, asset tracking, contract management, licence management, vendor management and financial management) are undertaken for the entire lifecycle of the software asset. SAM services are also provided to the broader public sector. Our SAM program includes continuous improvement as we strive to ensure that significant cost savings are realized, business risks associated with the use of software assets are mitigated and enhanced decision support is provided. 

The Software Licensing Specialist provides specialised technical and business support to ministry staff and clients regarding software acquisition, product pricing, and licensing on various operating systems across government. 

The BC Public Service is committed to creating a diverse workplace to represent the population we serve and to better meet the needs of our citizens. Consider joining our team and being part of an innovative, inclusive, and rewarding workplace. 

The Indigenous Applicant Advisory Service is available to applicants that self-identify as Indigenous (First Nations, status or non-status, Métis, or Inuit) seeking work or already employed in the BC Public Service. For advice and guidance on applying and/or preparing for an interview for this opportunity, we invite applicants to connect with the Indigenous Applicant Advisor Amanda by email: IndigenousApplicants@gov.bc.ca or by phone: 778-698-1336. 

Qualifications for this role include: 

- Bachelor's Degree or higher in a related field such as Computer Science; OR  
- Three (3) years of software asset management (SAM) related experience; OR  
- An equivalent combination of related education, training and/or experience may be considered.  
- Experience providing expertise, guidance, and assistance concerning software licensing (including direction, issue resolutions, and implications to IT professionals).  
- Experience building and maintaining positive client relationships and working partnerships with client teams, vendors, and other business units, preferably within the public sector.  
- Experience with Microsoft Office suite (specifically Outlook, Word and Excel), MS Teams (specifically managing meets and file share features) and/or Skype for Business.  
- Preference may be given for experience with the following systems: iProcure, iStore, MySC (Service Now), and Remedy. 

For more information and to apply online by September 29, 2021, please go to:  
https://bcpublicservice.hua.hrsmart.com/hr/ats/Posting/view/78943